

Attachment #2:

Kindergarten through 4th grade Worker Procedures



**Concord Baptist Church
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Children's Ministry Guidelines (Kindergarten through Fourth Grades):

1. A minimum of two children's workers (one being an adult) must be present with each group of children regardless of how few children are in attendance. Teen workers must be 8th grade or older.
2. When possible, children will be encouraged to take care of their own bathroom needs. Should assistance be required, the outer bathroom door must remain ajar while the children's worker assists the child.
3. Overnight events (i.e., children's camp) that are attended by children of both genders must also be chaperoned by adults of both genders.
4. A positive approach to discipline will be practiced. Clear, consistent, age-appropriate limits will be established to help the children function appropriately. Corporal punishment is never allowed. Parents will be summoned if a problem cannot be resolved by the classroom teachers.
5. The Director of Education or the Children's Ministry Director must approve any children's activities that are held off-site. Parental permission will be secured for off-site activities and there will be a minimum of two adults present. All activities for children, on or off the church campus, must be scheduled on the official church calendar.